

Date: 30th August 2021

Dear Shareholder/s,

## **CIRCULATION OF ANNUAL REPORT TO SHAREHOLDERS**

The Listing Rules of the Colombo Stock Exchange ("CSE") Rule No. 7.5 (b) permits a Listed Entity to forward its Annual Report to its shareholders in a mode other than in printed form.

Nawaloka Hospitals PLC has decided to make available its Annual Report for the financial year ended 31st March 2021 (2020/2021) on the Group Corporate website and the CSE website and accordingly the Annual Report can be accessed and downloaded from following URL links:

[https://www.nawaloka.com/image/annual-report/pdf/Nawaloka\\_Hospitals\\_PLC\\_AR\\_2020-21.pdf](https://www.nawaloka.com/image/annual-report/pdf/Nawaloka_Hospitals_PLC_AR_2020-21.pdf)

<https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=NHL.N0000>

Further, the PDF version of the Annual Report 2020/2021 of the Company could be viewed by scanning the following QR code.



However, if you wish to receive a printed copy of the Annual Report, the Shareholder could make a written request to the Company for the same. Upon such request, the Company will send a printed copy of the Annual Report to the requesting Shareholder, within Eight (8) Market Days of receipt of such request. If therefore you wish to receive the Annual Report in a printed form kindly complete and forward the attached Request Form to the Company to reach us on or before Monday, 20th September 2021 to the "Finance Department, (10th Floor), Nawaloka Hospitals PLC, No. 23, Deshamanya H.K. Dharmadasa Mawatha, Colombo 2" or email to <malaw@nithimurugesu.com>.

We wish to appraise you of the fact that if the Company has not received any written notification from a Shareholder by the said date, the Company is not obliged to provide a printed copy of the Annual Report to the Shareholder.

We have designated the following persons to attend to your requests. You may contact them any time between 10.00 a.m. to 4.00 p.m. on any working day [Monday to Friday]:

### **Name and Designation of the persons :**

- (i) Ms. Sudheera Wasalatanry, Attorney-at-Law
- (ii) Ms. Sabreen Salie, Attorney-at-Law

### **Mobile Numbers respectively:**

- (i) +94771525073
- (ii) +94773408599

### **General Numbers:**

+94112302907/+94112302900/+940112302924

### **email address:**

malaw@nithimurugesu.com

## GENERAL DETAILS

Subject to the Guidelines issued by the Colombo Stock Exchange (CSE) pertaining to the "Impact of Covid 19 on Hosting the AGM", the Board will be conducting a Virtual AGM in the following manner:-

1. The Annual General Meeting (AGM) of the Company shall be convened on Thursday 30th September 2021 at 10.00 a.m. as a VIRTUAL MEETING via ZOOM videoconferencing App. This is due to strict guidelines issued by the public health Authorities including the Ministry of Health of Sri Lanka pertaining to public gatherings and social distancing to mitigate the dangers in the spread of the virus.
2. All shareholders will participate via an online meeting platform (Zoom) and will NOT be permitted to attend the meeting in person. Anyone seeking to attend the meeting in person will be refused entry.
3. Shareholders who wish to participate at the AGM via the online meeting platform (Zoom) require to pre-register by scanning and sending the duly completed "Application Form" (which is attached) for registration to <malaw@nithimurugesu.com> or be forwarded by hand or by post to the Finance Department, (10th Floor), Nawaloka Hospitals PLC, No. 23, Deshamanya H.K. Dharmadasa Mawatha, Colombo 2, no later than 48 hours before the time appointed for the meeting. The procedure to be followed as laid down in "the Guidelines and Registration process for the Annual General Meeting to be held on 30th September 2021" is attached.
4. Shareholders will be given the opportunity to raise any questions or comments on the matters listed on the agenda for the meeting.
5. Voting on the items on the agenda will be done by using an online platform. All of such procedures will be explained to the shareholders prior to the commencement of the meeting by the Company Secretaries.
6. Shareholders are also reminded that they have a right to appoint other members of the Board or any other person to act as their proxy if they so choose. The second page of the Form of proxy, has the instructions as to the completion and registration process.
7. Shareholders who are unable to participate at the Virtual Meeting via the designated online meeting platform are invited to forward their suggestions, questions and concerns (if any) relating to the items on the agenda to the undersigned. The Board will ensure that they are discussed and addressed at the AGM, if relevant.

8. (i) The Notice convening the Annual General Meeting dated 30th August 2021, (ii) Form of Proxy, (iii) this Circular to Shareholders, (iv) Form of Application for Registration to participate at the Virtual AGM of Shareholders, (v) the Guidelines and Registration Process for the Annual General Meeting to be held on 30th September 2021 and (vi) the Form of Request for a printed copy of the Annual Report, could be viewed on the Company website:

<https://www.nawaloka.com>

and on the Colombo Stock Exchange website:

<https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=NHL.N0000>

as the said documents will NOT be posted due to the restrictions that have been imposed to control the COVID-19 pandemic in the country and the postal operations being curtailed at present.

9. The Company intends to proceed to hold the Annual General Meeting as planned on 30th September 2021 irrespective of whether it is declared a public holiday or a curfew is imposed since the aforesaid measures will enable full participation at the meeting.
10. For any queries regarding this Circular to shareholders and the Registration Process, please contact Ms. Sudheera Wasalanthry on +94 771525073 or Ms. Sabreen Salie on +94 773408599 and email: <malaw@nithimurugesu.com> anytime between 10.00 a.m. and 4.00 p.m. on any working day.
11. The Board wishes to thank the shareholders of the Company for their unwavering cooperation.

BY ORDER OF THE BOARD OF NAWALOKA HOSPITALS PLC

**M & A COMPANY SECRETARIES (PVT) LTD**



(Secretaries to the Company)

**C/o Nithi Murugesu & Associates,**

Attorneys-at-Law, No. 28 (Level 2), W.A.D Ramanayake Mawatha, Colombo 02.

**NAWALOKA HOSPITALS PLC**

**No. 23, Deshamanya H.K. Dharmadasa Mawatha, Colombo 2**

**Telephone: +94115577111/ Fax: +94 (0) 11 2430393/ Email: nawaloka@slt.lk/**

**Website: www.nawaloka.com**